

MAIDS OF ATHENA

JUNIOR AUXILIARY OF THE DAUGHTERS OF PENELOPE

1909 Q STREET N.W. · SUITE 500 · WASHINGTON D.C. · 20009

Phone: (202) 232-6300 · Fax: (202) 232-2140 · Email: MOAGrandLodge@gmail.com

www.maidsofathena.org

Directions: Please read the following below and use the Membership Dues form on the following page provided for the 20___ to 20___ year.

Step 1: MOA Serial Numbers can be found on your Chapter Membership Roster. If there are any new members for the year you are submitting dues for, that section can be left blank. New members will be given an MOA Serial Number once dues have been processed at headquarters.

Step 2: Ensure that each member's information is correct on the form before submitting it to headquarters.

Step 3: Total the amount collected at the bottom of the page

Step 4: Include the check/cheque # and amount at the bottom of the page. Be sure that the check/cheque has been signed by the Chapter President, Treasurer, and Advisors before mailing. All forms and check/cheque can be remitted to the address provided at the top of this page. All checks/Cheques must be made out to: Maids of Athena Grand Lodge.

Please note the following:

- Canadian Sisters are to remit all Funds in US Dollars or by Money Order
- Each Check is to have the Chapter Name, Number, and Mailing Address printed on it. The Memo line must state what the amount is for (Dues, Obligations, etc.).
- It is recommended that Chapters submit ONE (1) check with the total amount for all members paying Membership Dues
- Email a copy of the following forms to your Maids of Athena Grand Lodge Liaison and Maids of Athena District Governor (if applicable).

****COPY YOUR CHECK/CHEQUE AND REMITTANCE FORMS FOR THE CHAPTER FILE AND MAIL FORMS ALL TO HEADQUARTERS**

NO LATER THAN DECEMBER 31! **